

Phillips Board of Education Regular Board Meeting

Monday, December 19, 2016
5:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Board Picture at 4:55 pm		
II.	Call to Order (Pledge of Allegiance)	Pesko	
III.	Roll Call of Board Members	Pesko	
IV.	Review of Compliance of Open Meeting Law	Pesko	
V.	Public Participation Forum	Pesko	
VI.	Administrative Reports and Committee Reports		
	A. PES Principal Report	Scholz	
	1. Students of the Month		
	B. PhMS/PHS Principal Report	Hoogland	
	1. Students of the Month		
	C. Director of Pupil Services Report	Lemke	
	1. 2015-16 School Report Card		
	2. State Testing Update		
	D. Superintendent Report	Morgan	
	1. Facilities Space Utilization Update		
	2. Additional Compensation Update		
	E. Student Liaison Report	Edwards	
	F. Policy Committee	Burkart	
	G. Business Services Committee	Rodewald	
	H. Curriculum Committee	Distin	
	I. School Forest Committee	Rose	
VII.	Items for Discussion and Possible Action		
	A. Grant Writer Quarterly Report	Morgan	4-5
	B. Update on Football Scheduling	Morgan	
VIII.	Consent Items	Pesko	
	A. Approval of Minutes from November 21, 2016 Regular Board Meeting		6-7
	B. Approval of Personnel Report		8
	C. Approval of Bills		PDF
IX.	Items for Next Board Meeting	Pesko	

X.	<p>Motion to convene into executive session at the conclusion of the open session</p> <p>A. Pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</p> <ul style="list-style-type: none"> ● Sabbatical Leave Request <p>B. Pursuant to WI Stat. Sec. 19.58(1)(f) for the purposes of considering personal history of a student.</p> <ul style="list-style-type: none"> ● Graduation Request 	Pesko	
XI.	<p>The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.</p>	Pesko	
XII.	Adjourn	Pesko	

Grant Writer's Report – December 19, 2016

Dale Houdek

The following information represents grant application/reporting activity from August through December, 2016:

Broad Band Grant – A subcommittee of the Price County Broad Band committee, of which I am a member, met on October 10 to discuss the grant application planned for June of 2017. John Mess from the Price County Telephone Company will be collecting data to establish accurate budgetary information on the cost of putting in Broad Band service to a specific area. The committee and subcommittee will meet regularly in 2017 in preparation for the grant submittal in June of 2017.

Alcohol and Other Drug Abuse (AODA) Grant: I met with Colin, the District psychologist, guidance counselors and Kay Sue on November 30 to discuss the potential for applying for a DPI \$15,000 AODA grant aimed at addressing AODA issues in the high school. The group agreed the need exists, but more documentation is needed on the severity of the problem. We will meet again in early February after an AODA needs assessment is conducted by High School personnel. The tentative plan is to apply for a research based curriculum that can be used in select high school classes. The grant application is due in April of 2017.

Fab Lab grant: A Fab Lab grant application requesting \$25,000 was submitted to the Wisconsin Economic Development Corporation (WEDC) on December 14 for the development of a Fab Lab in the high school. (See "What It Takes to Write a Grant.") Last year 90 applications were received by the WEDC and 20 were funded.

Financial Literacy and WEEB School Forest grants: I am in the process of completing an interim report for the Financial Literacy grant and an end of the year grant report for the WEEB grant, both due in December of 2016.

Grant Writer contract terms: The terms of my contract include a base fee of \$5,600, a writing fee for grants over \$50,000 and a percent of grant funding received. Last year I wrote two grants that were funded for a total of \$7,841. I submitted a letter to the superintendent indicating that all fees other than the base fee were waived. This year, there will be an additional fee for submitting end of the year reports for the WEEB and Financial Literacy grants. That fee was included in the Financial Literacy grant application resulting in no additional cost to the District.

What It Takes to Write a Grant

The development of the Fab Lab grant application was a result of the following activities:

- Met with Tim Brown, Troy Makovsky, Colin Hoogland and Rick Morgan to discuss a Fab Lab grant proposal in the fall of 2015.
- Visited three Lakes to tour their Fab Lab for ideas in December of 2015
- Met with Tim, Troy, Rick in January of 2016 and decided we are not ready to apply for a grant
- Fall of 2016, met again with the same team to explore the possibility of a Fab Lab application for the 2017-2018 school year. Agreed to pursue it.
- A study of Fab Lab grant requirements was made. A key element is involvement and financial support from businesses and the community. Laid out a plan to develop the grant application.
- Created a survey for discussion with local businesses. The intent was to establish support for the Fab Lab concept and to get input for grant narrative purposes.
 - Met with Scott Olson from Dynamic Fan
 - Met with Brian Meives, Rob Young and Jason Grendys from Compumold
 - Met with Kevin Johnson and Jeff Willars from Superior Automation
 - Met with Dan Tekippe and 6 engineers/managers from Medisize
- Met with Mike Reed from Club 13 and together we wrote a letter of support including assurance that Ribfest funds earned in 2017 will be applied to the Fab Lab.
- Met with Bob Werner from First Technologies, a company that specializes in Fab Lab equipment and supply sales, to lay out a floor plan with associated costs (based on advice from Troy and Tim).
- Conference call with Dr. Yahr from Three Lakes to get a better understanding of Fab lab supply costs. He sent a list of supplies that Three Lakes purchased over the last few years.
- A series of phone discussions and emails with Kathy Heady and Marie Steenlage from WEDC for guidance and final submittal recommendations.
- Regular contact with Rick, Tim, Troy and Colin to answer my questions
- Collected over 80 pages of notes from extensive Internet research on Fab Labs in schools and colleges and from meetings/phone conversations
- Grant requirements: Completed the 5 page application; wrote a 10 page required narrative and a 1 page budget narrative; included letters of support from Jon Pesko, school board, Rick Morgan, superintendent, and Mike Reed's letter.
- Thank you Kay Sue for editing suggestions and filing the final document

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, November 21, 2016

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Krog, Marlenga, Pesko, Rodewald, Rose, Willett, and Student Liaison Morgan. Administration present: Morgan and Scholz. Others: Staff, students, and community members..
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - None
- V. Dave Mabie was presented with the Friends of Education Award. Dave was nominated this year by Tim Brown for his participation with students in the Skills USA competitions and partnership with students at OEM.
- VI. A list of donations to the district since March was included in the Board meeting packet. A letter will be sent from Jon Pesko and a meet/greet event will be planned as a thank you.
- VII. Administrative and Committee Reports
 - A. Director of Pupil Services Lemke updated Board members on the need for additional staffing in the special education department due to increased numbers of high need students transferring into the district in October and November.
 - B. Superintendent Report
 1. An article will run in the Price County Review next week requesting that community members interested in being part of a facilities utilization committee contact the superintendent's office.
 2. The Governor's Council on Broadband was held at the high school auditorium on November 8th. Student representatives gave tours to participants. The response was good and a follow up meeting with grant writers is being scheduled.
 - C. Student Liaison Report
 1. Students helped with tours for the broadband groups. They toured technology areas as well as classrooms.
 2. Veterans programs at PES and PhMS/PHS were well received. Veterans expressed that they felt appreciated
 3. Winter sports have all started practicing. Meets and games will all have started after Thanksgiving break..
 - D. School forest committee met on October 25th to discuss the development of the classroom site. Logging has been completed and site preparation will begin next week. Electrical work will cost approximately \$10,000. The committee is looking at fundraising possibilities for the project in addition to forest harvesting money. Bids were opened for the Harmony forest harvesting. The bid was awarded to Janaks with an estimate of \$21,000.00. The work will begin the summer of 2017.
 - E. Transportation committee met on November 17th and discussed bus garage transition needs. There will be afternoon dispatching until Christmas. The District

did not receive the diesel replacement grant so the two extra buses will be bid out for scrap.

- F. Business services committee met on November 17th and heard a presentation by the youth softball/baseball proposal and discussed use of Fund 80 for partial funding. More information will be needed before a commitment from the board is made. Other items discussed were facilities utilization, community garden project, technology proposal update, maintenance, electronic ticketing system, school forest bids, bus driver advertisements, district marquee sign and area business thank yous for donations contributed to the district.
- G. Curriculum committee met on November 18th. The Curriculum Development and Adoption Policy will need to be reviewed and revised. The economic & demographic dynamics in Price County and northern WI are considerable. The committee believes a fresh and accurate assessment of the current and future needs of local and regional employers must be performed. Local and regional stakeholders need to be engaged in the process. The curriculum should address fabrication and manufacturing, engineering, health sciences, computer science (IT), STEM/STEAM, and hospitality industry. The committee also feels we need to look at how we are meeting the needs of the gifted/talented students in the district.

VIII. Items for Discussion and Possible Action

- A. Motion (Willett/Krog) for the Phillips High School to move to an eight-man program for the next two seasons. Motion carried 9-0 following discussion with audience.
- B. PEA negotiation committee sent a letter to the superintendent stating they are at an impasse.
- C. Motion (Willett/Rodewald) to approve a 1% increase salary increase for PEA members. Motion carried 9-0 with roll call vote.

IX. Consent Items - motion (Willett/Burkart) to approve consent items as listed. Motion carried 9-0.

- A. Approved minutes from October 17, 2016 regular board meeting and October 27 special board meeting.
- B. Approved hiring of Jake Olson, PhMS boys basketball assistant coach; Vicki Spacek, PhMS assistant track coach; Josh Upson, PhMS assistant wrestling coach; Leah Bucheger, PhMS/PHS paraprofessional; Fecelie Guidry, PES paraprofessional; Beth Tenut, Shannon Langreck, and Teri East to fill two limited term paraprofessional positions at PES; and Shan Wanish as long-term substitute for speech/language therapy. Approved resignations from Chris Krueger, PES paraprofessional and Dana Janssen, PhMS/PHS paraprofessional.
- C. Approve bills from October 2016 (#341349-341513 and wires) for \$554,614.63.

IX. The next regular board meeting will be held on December 19, 2016 at 5:00 pm. Items to include on agenda are football scheduling and School Report Cards.

X. Motion (Willett/Marlenga) to adjourn at 7:05 pm. Motion carried 9-0.

Respectfully submitted,

Wendy Rodewald, Clerk
Board of Education

**Personnel Report
November 18, 2016 - December 16, 2016**

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
Tara Strassburger 8th Grade Girls Basketball	Replace Timothy Podmolik	\$1,478.59	Same	Winter Season

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
PHS Girls Soccer Coach	Replace Courtney Graff	Phillips High School	09-16-2016
LTE 50% SPED Teacher	Meet needs of transfer special needs students	Phillips Elementary	11-04-2016

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location